



2017 Avery County Summer W.O.W. Program



The Avery County 4-H Summer “W.O.W.” Program stands for “Wonderful Opportunities Waiting” for you and your child. We pride ourselves in offering a fun and safe learning environment. We hope by planning a sensational summer enrichment program, your child/children can learn and grow through these unique opportunities.

Any child, girl or boy, 5-13 years of age can participate. Children must have completed Kindergarten to enroll. This year we are again offering age appropriate activities according to each participant’s age. The two categories are 5–8 years old and 9–13 years old.

Operating Hours:

The Avery County 4-H Summer W.O.W. Program hours of operation will be Monday through Friday from 7:30am-5:30pm.

Location:

The 2017 Summer W.O.W Program will be located at Newland Elementary School Cafeteria. Please make arrangements to drop your child/children off and pick them up at this location.

Transportation:

Will be provided from Banner Elk Elementary and Freedom Trail Schools ONLY.

The bus will leave Banner Elk Elementary at 7:40am and return by 5:00pm; Freedom Trail Elementary at 7:50am and return by 4:45pm.

If you arrive later than 8:45 am at Newland Elementary, 4-H will not guarantee transportation to the scheduled event.

It is the participant’s responsibility to check the schedule for events with an early departure and late arrivals. This information is in the program and will be posted on the Avery County Cooperative Extension Website at: <http://avery.ces.ncsu.edu>

Sign In & Sign Out Procedure:

Your child/children must be signed in and out daily; **ONLY** individuals listed on the child/children pick-up list will be allowed to sign-in & sign-out your child/children. Please come into the building to sign your children in and out daily.

If there is an existing legal custody document you **MUST** attach a copy to the registration form. Please make the Avery County 4-H Staff aware of any custody issues or special arrangements. The program strives on ensuring each participants safety.

Late Fees:

The following late fee policy will be strictly enforced and applies to everyone; one to 30 minutes late will result in a \$5.00 late fee charge, per child/per day. During this 30-minute period, your emergency contacts will be called, after this period the staff will contact the proper emergency agency for further instruction.

The late fee must be paid before the next scheduled activity or your child/children will not be able to participate.

Registration:

Listed below please find the list of forms to be completed prior to your youth’s participation:

- Enrollment/Membership
- Insurance/Medical Consent (MUST BE NOTARIZED)
- Release Form
- Identification Form
- Sunscreen Form
- Code of Conduct
- Discipline and Behavior Management Policy
- Receipt of Program Rules & Childcare Laws
- Aquatic Form
- Transportation Form

Please mail registration forms and payments to:
Avery County Cooperative Extension Center
805 Cranberry Street
Newland, NC 28657

Please make checks payable to: **W.A.M.Y.**

Payments will be accepted on site between 8:00am and 9:00am only.



Registration (continued):

You may drop off forms and payments at the Avery County Cooperative Extension Center, Monday through Friday, 8:00am to 4:30pm (located beside the Mayland Community College Building).

Daily participation is strictly limited and is on a first-come-first-serve basis only. **No telephone registrations will be accepted.**

If enrollment in any program is below 80% of the daily limit, or there is inclement weather, the 4-H Program reserves the right to cancel that activity.

Alternative activities will be provided if any program is cancelled due to low participation.

Cost:

The cost of the program is \$25 per day. **The cost includes all activities, materials, breakfast, lunch and snack.**

All program fees must be paid in full at time of registration, unless a payment plan has been approved. *No family will be allowed to register unless outstanding accounts from 2016, (or years prior), and '16-'17 after school accounts have been settled.*

Payment Plan Option:

You and your child/children simply select your program choices you want, total each month and pay by the month. You must sign a payment plan contract before approval.

If payments are delinquent your child/children will not be allowed to attend until

payments have been made in full.

Child Care Subsidy:

The 4-H WOW Program is licensed through the North Carolina Department of Health and Human Services and Division of Child Development. If you have children that will be participating in the 2017 4-H Summer W.O.W. Program, between the ages of 5-13 years of age, then you may qualify for financial assistance. Call Amy Trivette-Greene at the Avery County Department of Social Services at (828)733-8230.

Scholarships:

If you do not qualify for financial assistance through the Department of Social Services, then you may contact the 4-H Office to obtain a financial scholarship form. A very limited amount of scholarship monies are available if you meet the criteria. Call the 4-H Office at (828)733-8270 to request a scholarship form.

Refund Policy:

No refunds will be given for missed days, arriving late, or being suspended from the programs. We also regret we cannot give or switch registration fees to another activity or child.

Dress Code:

The Avery County Program takes great pride in representing our county, and therefore how we are dressed is important. Please dress respectfully. No halter-tops, tube/belly, strapless, low-cut shirts, mini-skirts, and clothes advertising alcohol, drugs, tobacco, wrestling, hate/racist groups or bad

language. Bathing suits must be conservative. Dress code violations will result in youth being asked to change or leave the program for the day. No refund will be given. For safety reason, please **No Flip-flops!** Youth should wear shoes that fit securely on their feet.

Do Not Bring:

Parents please read and follow these rules to prevent your child/children from being dismissed.

No radios, jewelry, televisions, tapes, MP3's, CD players, IPODS, cell phones, video games, magazines, knives (including pocket knives), cigarette lighters, tobacco, drugs, non-prescription medications, alcohol, guns (including play guns), fireworks, weapons of any kind, gum, pets or any large sums of money.

These items can easily be lost, broken or dropped in water.

4-H will not reimburse any child or parent for lost, stolen or broken items.

Money:

Your child/children will have the opportunity to buy souvenirs when we travel.

The Avery County Cooperative Extension Center, Newland Elementary, or the Avery County 4-H Program cannot be responsible for lost or stolen money. **4-H Staff will not be responsible for a child's money.**

Please make sure your youth keeps his/her money secure all times. We strongly recommend that your

Money (continued):

child/children only bring a small amount of money.

4-H encourages you to talk with your youth about NOT lending money, or giving money away.

Sunscreen:

The Avery County 4-H Program is happy to provide sunscreen for your child; 30+ SPF is provided on days the activities will be outside.

The program uses the Equate or No-Ad Brands from Wal-Mart. If your child would like to bring its own, please clearly label the bottle with the child/children's name. Please give this to a staff member immediately upon arrival.

Due to the fact that this program is outside for an extended period on most days, the Avery County 4-H Program recommends that youth wear a hat or light T-Shirt if they are sun sensitive or a 24 hour sunscreen that is applied before they leave home.

A child refusing to use sunscreen will not be allowed to continue to stay in the extreme heat for an extended period and may have to be picked up at the program site by a parent or guardian.

Lost & Found:

A lost and found table will be located in the hall of the school. Each day, check to see if any items belong to your child/children. The items remaining after a two-week period will be cleaned and donated to a local thrift store. This must be done to ensure high sanitation standards are maintained.

Water Safety Policy:

If your child is a non-swimmer, it is now required that you provide a life jacket or use 4-H water wings for them to participate in water related activities. Please see that your child's name is clearly marked on these items and brought each time an event offers water related activities. Children will also be required to pass a swim test to determine if they can swim in the deep end. Your child will not be allowed to participate unless they comply with these rules! A child must be able to swim back and forth across the pool two full times without stopping or holding on to the sides, tread water for one full minute and float on their back or stomach for three minutes in order to qualify for a green band. A green band entitles a child to swim in the deep end, and use the diving board.

Phone Calls:

In order to contact Avery County 4-H Summer "W.O.W." staff or your child/children, during the day, you will need to call the Avery County Cooperative Extension Center at (828)733-8270 and leave a message. This message will then be forwarded quickly to the Summer Program staff.

We understand your concern for your child/children; however, the Avery County 4-H Office **will not allow program participants to carry cell phones.** Cell phones cause a huge distraction for guest speakers and many times result in participants not being able to benefit from these educational experiences. They also are

easily lost, dropped in the pool or damaged. Under no circumstances will 4-H WOW be financially able to reimburse parents or participants for lost or damaged cell phones.

The Avery County 4-H Summer "W.O.W." Program Staff will have access to cell phones to use only in case of emergencies!

The Extension staff will be happy to assist you or you may leave a message. Please refrain from calling the Newland Elementary School or Avery County 4-H Summer "W.O.W." Program Staff cell phones, unless it is an emergency. Thank you for your cooperation.


Program Sign Up:


Parents please take the time to consider what activities you are selecting for your child/children. Many of these activities leave early or arrive back late. Several of these activities are extremely strenuous and require endurance, stamina and energy; when selecting activities please plan according to your child's abilities and energy level. Also, be mindful when activities arrive back late, the next day's activity may need to be less active.

Due to program supplies being purchased months in advance and reservations made, **WE WILL NOT ALLOW PARTICIPANTS TO SWITCH TO DIFFERENT PROGRAMS FOR ANY REASON!!**



 **4-H Summer WOW Contact Information** 

 **Jerry Moody, County Extension Director**
(828)733-8270
(828)387-0488 (Cell)
Email: jerry_moody@ncsu.edu

 **Bobbie Willard, Extension Agent, 4-H**
(828)733-8270
(828)963-0241 (Cell)
Email: bobbie_willard@ncsu.edu

The 2017 4-H Summer W.O.W. program information will be located on the Avery County Cooperative Extension Center web site:
<http://avery.ces.ncsu.edu>

For updated information regarding the 4-H Summer W.O.W. program please check us out on Facebook at:

 ***Avery County 4-H Youth Development*** 





2017 Avery County



Summer W.O.W. Program

FOOD SAFETY PROCEDURES:

The Avery County 4-H Summer WOW Program agrees to follow the HACCP food safety procedures and guidelines as established by the Summer Feeding Program and provided by the Avery County Child Nutrition Director.

***Food Recovery Procedures will be as follows:**

- **Whole fruit will be inspected and rewashed prior to redistribution**

- **Milk that is not consumed and unopened will be placed in a pan of ice and may be redistributed to youth as requested; any unused & unopened milk will be placed in the cooler marked as 'Avery County 4-H Summer WOW'.**

- **Staff will be responsible for checking the date(s) of any milk and/or other recovered food placed in the 4-H cooler.**

- **4-H Summer WOW staff will be responsible for checking and recording the temperature of the '4-H Cooler' each day.**

